

WASHINGTON ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

**WAEOP AND IRENE USITALO  
MEMBER SCHOLARSHIPS**

Arlene Ochoa  
WAEOP Scholarship Chairman

**WASHINGTON ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS**

**WAEOP MEMBER AND IRENE USITALO SCHOLARSHIPS**

**WAEOP MEMBER APPLICATION**

These scholarships are open to WAEOP members who are entering or continuing their education in the field of education at an institution of higher education.

Scholarship award is based on: biographical sketch which should include association activities, financial need, community activities, and personal background. Judging criteria is as follows: biographical sketch - 35%, letters of recommendation - 15%, educational goals - 15%, financial need - 15%, association activities - 10%, community activities - 5%, professional presentation - 5%.

Please TYPE all requirements on the application form. Mail this form with biographical sketch to the Scholarship Chairman, postmarked by February 1.

Name \_\_\_\_\_

(Last) (First) (Middle)

Home address \_\_\_\_\_

(Number and Street) (City, State, Zip)

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Employer \_\_\_\_\_

(Name) (Title)

\_\_\_\_\_  
(Work address)

Have you applied for admission at an institute of higher education? \_\_\_\_\_

Are you enrolled in an institute of higher education? \_\_\_\_\_

List association activities \_\_\_\_\_

Academic awards or honors \_\_\_\_\_

Your career plan \_\_\_\_\_

Name of spouse \_\_\_\_\_

List of dependents (list names and ages of dependents) \_\_\_\_\_

\_\_\_\_\_  
(Use Back Of Form for Additional Information)

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Applicant Social Security Number \_\_\_\_\_

# WAEOP AND IRENE USITALO MEMBER SCHOLARSHIPS

Guidelines for WAEOP Member Applicants:

1. To qualify, an applicant must be a resident of the state of Washington, a member of the Washington Association of Educational Office Professionals (current membership must be effective by November 1 of the current school year) and planning to enter or continue education at an institution of higher education (credited course work). Scholarship awards must be claimed within a two-year period of time following award date (effective April of current year received).
2. Applicant must complete the application form and attach a one-page biographical sketch on "Why I Am Applying For A Member Scholarship." Include educational/professional goals and how this scholarship meets your current need for assistance.
3. Include **three** letters of recommendation from individuals in the field of education.
4. Include copies of college transcript(s), if applicable.
5. All applications and accompanying information must be mailed to the WAEOP Scholarship Chairman, postmarked by February 1, to be eligible for consideration.
6. Recipient will be chosen by an impartial committee to be known as the Scholarship Committee for WAEOP.
7. The WAEOP Scholarship Chairman will notify each recipient of the award no later than April 1. Scholarship winners will be recognized and honored at the Awards Luncheon held at Spring Conference.
8. The WAEOP Treasurer will arrange direct reimbursement of the WAEOP Scholarship awards upon receipt of the registrar's official notification of enrollment by the recipient at the institution of higher education.
9. Questions and requests for information should be directed to:

Arlene Ochoa  
WAEOP Scholarship Chairman  
PO Box 829  
Connell, WA 99326-0829

Phone: 509-234-9218

WAEOP Scholarships (2) \$500.00 each  
Irene Usitalo Scholarship \$300.00